

Wake Forest High School PTSA Meeting
Sept 11, 2023
6:00 PM in the Media Center and via Zoom

MINUTES

I. Discussion Items

- A. Call to Order/Welcome/Introductions -Melanie Gambone
 - 1. Fill out [Code of Ethics](#)
 - 2. Fill out [Conflict of Interest](#)
 - 3. All Board members need to be [members](#)
 - 4. General Assembly Meeting at Meet the Teacher 9/13

- B. Principal's Report - Mrs. Thomas
 - 1. No report

- C. Staff Update - Mr. Tacito George/Amy Burger
 - 1. No report

- D. Approval of [Minutes](#) - (click on link for draft minutes)

Motion to Approve made by: Melissa

Seconded by: Gina

In favor: all

Nays:

Abstain:

Motion Passes/Fails: passes

- E. Budget/Financial Report - Larissa Moore

[August Budget](#)

Of note:

membership fees changed

Retail rebates from Harris Teeter didn't get spring 23 until July

Cougar Challenge includes woman's club

Spirit/Community Events

Audit is complete- findings of audit

1. No sales tax submission was done

2. Needed to make a few reprints of monthly bank statements

3. Need to post a check policy for returned checks decided upon by the board.

Discussion on check return policy: If we get a returned check, there will be a \$25 fee (we haven't had a bounced check in a long time but we should have a policy and it is part of the audit)

Motion to Approve made by: Kim B

Seconded by: Amy R

In favor: all

Nays:

Abstain:

Motion Passes/Fails: passes

Updates - additional \$610 to Cougar Challenge in Sept and \$101 in Senior events

II. Committee Reports

A. Fundraising

1. Spirit Nights - Kim Bailey

- a) First Spirit Night happening at PDQ on Wednesday, Sept. 20, from 4-10 PM. We must mention that we are with WFHS. We get 20% of mentioned sales.
- b) Culver's Spirit Night on Oct. 18, from 5-8 PM. We get 10% of ALL sales
- c) Jeremiah's Spirit Night is on Nov. 14 and we get 10% of the sales from the ENTIRE day! ****How does it work?** Our version of Spirit Nights! 10% of all sales for the entire day will be provided to the school as a proceeds donation! We create and provide both social media and print assets for your school or organization, and you can have flyers, yard signs, and a-frame signs made to hand out and display how you see fit. We will share the social media assets on our platforms, and in the surrounding area Facebook Groups to help get the word out! Your school or organization also gets to create and name their signature Gelati for the day, that anyone can order!**

(1) Discussion of advertising in the school, during SPIRIT WEEK, to have a student competition for come up with a flavor and name

2. Retail Rebates - Lisa Poplawski/Amy Reigle/Melanie Gambone

- a) Harris Teeter information- 237 registered earning \$187 so far this year
- b) Giving Tree - triple points week this week for all schools and also for our school only **Oct 2-7**. They are especially in need of Halloween and Christmas decor as well as kids toys, but welcome all donations. **THIS WEEK TRIPLE POINTS FOR ALL SCHOOLS**
- c) Lowe's Food -no update, we just keep inputting

3. Cougar Challenge - Stacey Robinson
 - a) The Cougar Challenge envelopes went home with students on 9/8 and will hopefully turn out some donations and memberships.
 - b) Thank you to Gina for making the "thermometer" poster that will be displayed at carpool to show how we are heading to our \$5000 goal.
 - c) Over \$1,000 has been raised so far

B. Communication (add three emails so people can send to all three to be posted/consider having ONE email for all communication)

1. Website - Karen Mallo
 - a)

2. Newsletter - Amy Reigle
 - a) Deadline for information: 25th of the month. Please send me updates when you send to other communication outlets so I can add to the newsletter. I don't get info from most groups and have to grab things from our social media posts. So far I have spirit nights for this month. Just send it right away, no need to wait for the end of the month!

3. Social Media - Melissa Gilmore
 - a) Keeping up with PTSA information as well as relevant school news from Ms. Thomas, the WFHS Counselors, and other school groups.
 - b) I can't find the information for our PTSA Scholarship so nothing has been published on social media.
 - c) Any info on Prom should be sent out as soon as we can get it as it was sent out to parents much too late last year.
 - d) Will keep advertising for our upcoming spirit night at PDQ on Sept 20th from 4-10 pm. Will Ms. Thomas be sending out an email to parents regarding our spirit nights?
 - e) Posts upcoming regarding PTSA Memberships, linking grocery cards, and Giving Tree as triple points week is coming in early October. Will also continue posting about our Cougar Challenge fundraiser.

C. Nominating Committee - Karin Kuropas

D. Membership-Stacey Robinson

1. We have been collecting memberships since cougar camp on 8/10. We also set up a table for the staff on 8/25 to capture

memberships. The Cougar Challenge envelope went home with students on 9/8 and membership is also available through the form.

2. Currently we have 30 staff, 50 individuals and 4 students signed up for membership. The staff have received their cougar paws to display along with a thank you note, mint and their \$5 giftcard to offset the increase in cost.
3. Next event to capture membership will be Meet the Teacher on 9/13 and Senior Night on 9/14

E. Senior Class Activities - Jodi Stalfire

1. Even though we had to postpone Deck the Deck to Labor day we had a great turn out. Some students\parents were there for literally hours. The parking spots look great! Thank you to everyone who was able to help, it is much appreciated.
2. The first senior treats went out Friday, some classes enjoyed it more than others but I think it was a success. Thank you to everyone who helped out with everything.

F. Hospitality - Melanie Gambone

1. Working on dates for upcoming events.

G. Advocacy - Gina Haines

1. Mindful Mondays

H. Scholarships - Tracie Matthews

Getting scholarship form printed this week and will have available to distribute to parents on Senior Night.

I missed deadline for Sept newsletter but will get that info together to Amy for Oct and forward newsletters and will also get info to Melissa to put on social media.

I'm having enough applications printed to put in the Senior's quarterly treat bags as well.

Discussion about taking names off the application for the points like we remove the names for the essays.

Tracie will not have time to chair this group this year. She will still help but is not able to lead.

I. Staff and Club Grants- Kim Keith

- J. Student Health and Wellness- Claire Reigle - working on getting body positivity flyer out for Sept, next month is bullying/cyber bullying. We are trying to make flyers with info to post at strategic points in the school
- K. Student Achievement- Gina Haines
 - 1. Texted with Rendina - TWO breakfasts - no quarterly treats
- L. Other School Organizations:
 - 1. Business Alliance - Larissa Moore
 - a) Our next meeting is October 3 at 7:30 am on Zoom
 - b) Our first Fair is the College Fair on November 16 during the lunches
 - 2. Athletic Boosters -
 - a) Help needed in concessions- go to Booster Hub to sign up.
 - 3. JROTC -
 - a) September 27th- JROTC Activation Ceremony Main Gym 6:00- 7:30 pm
 - b) September 29th (T)- JROTC Booster Club Meeting/Tailgate Courtyard by back parking lot 6:00 - 7:30 pm
 - c) October 20 Fish Fry at the fire department
 - 4. Band Boosters -
 - a) Band Concert on October 17 7:00 pm
 - 5. Art/Drama -
 - a) Next Theater Boosters Meeting Tuesday, Oct. 3, 2023 at WFHS Ms. Rendina's Classroom (They will be on the first Tuesday each month.)
 - b) Tickets sales have begun for *Murder at the Banquet*. Sept. 30th, 5 and 7 PM shows. It's a dinner theater fundraiser. Tickets here: <https://wfhs.ticketleap.com/>
 - c) *Seed Folks* is the Matinee Players show. Oct. 19-6PM, Oct. 20-10:30 AM
 - d) *Enough* is a collaboration play consisting of 6 short plays highlighting the need for awareness of gun violence. Ms. Rendina has invited other schools to collaborate. Show is on Nov. 6 at 6PM
 - e) *Mamma Mia* is the big Musical this Fall/Winter! Dec 1, 2, 3 and 7,8,9. Times will be at 7 except for the matinees at 3

6.SIT - no meeting yet

7. BAC meetings - no meeting yet

III. Announcements/Closing Remarks

A. Announcements:

1. Next Meeting: General Membership meeting on Wednesday (Meet the Teacher)
2. Next Board Meetings October 9 (teacher workday) and Nov 13

B. Q&A

- 1.

C. Meeting Adjourned at 7:30

Adjourned: