

**Wake Forest High School PTSA Meeting**  
**August 12, 2024**  
**6:00 PM in the Media Center and via Zoom**  
**Minutes**

**Discussion Items**

- A. Call to Order/Welcome/Introductions - Melanie Gambone  
6:03 pm

**Documentation to complete** - please complete all three of the following prior to the August 12 meeting.

- [Code of Ethics](#)
- [Conflict of Interest](#)
- [Membership](#)

Please review the [ByLaws](#) to have a general understanding of the organization.

- B. Principal's Report - Mrs. Thomas
1. Getting ready for back to school
  2. We are fully staffed!

- C. Staff Update - Ms. Amy Burger
1. No update at this time.

- D. [Approval of Minutes](#) - (click on link for draft minutes) June

Motion to Approve made  
by: Amy R  
Seconded by: Gina H.  
In favor: 21

Nays: 0  
Abstain:0  
Motion Passes/Fails

**II. Committee Reports**

- A. Advocacy - Open  
Student Multi language support - Mr.George  
Planning-Tara
- B. Student Health and Wellness- Claire Reigle - we are looking to expand on our subject matter from last year. September is body positivity/starting the year off on a positive note. We have four new posters about mind, body, social life, and balance. We will edit some of the posters from last year, keep some of the old ones and make some new ones. There will still be a theme every month that we will highlight
- C. Communication

1. Website - Nicole Weeks
  - a) Nothing to report at this time. Meeting with Karen Mallo on Tuesday for the official handoff.
  - b) Updated for the new school year
2. Newsletter - Amy Reigle
  - a) Deadline for information: Aug 25. Madmimi is shutting down at the end of Aug so we need a new platform to send the newsletters. May have to pay for a newsletter platform. Looking into options.
3. Social Media - Jill Blackstrom/Kerri Diogo  
\*\*send information to post

#### D. Fundraising

1. Spirit Nights - Kim Bailey

I have some requests out for Jeremiah's and Culver's events in September and October. I will keep you posted on when they get officially booked. The Juniorette's asked to have our Spirit Night with them in November this year (raising Grant money for the school).

  - a) Jeremiah's, Tuesday, September 17th, proposed date
  - b) Culver's, TBD (unavailable on October 16th)
  - c) Chipotle Juniorette's night, Wednesday, November, 20th (Officially booked!)
2. Retail Rebates -Amy Reigle-Jes
  - a) Giving tree- we have a table set up at cougar camp and the staff meeting on Aug 22 to spread awareness about giving tree. We can collect donations from staff at meetings and deliver it all in one shot. Triple points week is homecoming week Oct 14th-19th
  - b) For August it looks like most local businesses have met their quota for donations but some are still giving gift cards. There are some online options to apply for donations as well. Putting all Info in a spreadsheet.
3. Cougar Challenge - Stacey Robinson
  - a) \$170 as of August 10
  - b) All in one form, very successful day handing out flyers at Cougar Camp
  - c) Envelope will be going home in the first few weeks of school
  - d) Will be at all school events

#### E. Hospitality - Melanie Gambone/Gina Haines

- 1) Looking forward to our back to school luncheon for teachers and staff on August 21st. A sign up genius was sent out for anyone willing to volunteer their time or items. [Sign up Staff Lunch](#)
- 2) We met on July 30th to go over our tentative schedule for this year's monthly ideas on mailbox treats, bus drivers treats, luncheons, and Cougar Dashes.
- 3) Hospitality will also be providing a luncheon for the school's mentor program on August 22nd.

F. Membership-Stacey Robinson  
15 people as of August 10

G. Nominating Committee - need 2 board & 1 non board (Larissa)  
Will update in

H. Graduate Class Activities Open (Larissa)  
\*Had one meeting with interested parents and another one will happen this Wednesday 6:00 pm Wake Forest Coffee House  
\* Sign up genius and flyer has been posted on social media for Deck the Deck  
\* Plan to have poster up in the office area during lunch and parking pass pick up this week  
\*[Deck the Deck Sign up](#)

I. Senior Scholarships - Celeste Stanley  
Help is needed to coordinate- not a senior parent

I. Staff and Club Grants- Open (Karin)

1. One grant request already filled! Will send an email during teacher workdays and work with hospitality to get requests in all year. We will have the grant form and pictures poster of past grants at Staff membership drive
2. Increase clubs amount was approved to \$150
3. Media center will stay at \$1,000

J. Budget/Financial Report - Larissa Moore  
[Budget](#)  
Audit will be done

K. SIT (School Improvement) Melanie  
No update at this time

L. BAC (Board Advisory Council) Melanie  
No update at this time first meeting is September 23 6:00pm

### III. Other School Organizations:

- A. Art/Drama - We have a new Theatre teacher! Dan Cerullo is great and has already hit the ground running. He is planning to keep much of the same format/productions this year. The big reveal for the 24/25 shows will happen at the Ice Cream Social on **Thursday, August 29** after school. Our 1st Main Stage play will be **Oct 24-26, 2024 (Thurs-Sat) at 7 pm.**
- B. Athletic Boosters - Volunteers needed for HSOT football games on August 17
- C. Band Boosters -
  - 1. Just finished 2 weeks of band camp, will now start TH and when school starts will practice TWH.
  - 2. will be at home football games and have 5 Saturday competitions
- D. Business Alliance - Larissa Moore all are welcome  
Next meeting is September 3 7:30 am  
Planning is started for College Fair
- E. FFA-no update Fall Plant sale
- F. JROTC -Michele Sept 13 first Booster Club Meeting 6:00 pm Clean up

### IV. Announcements/Closing Remarks

- A. Announcements:
  - 1. Next Meeting:September 9 6:00pm Location TBA  
\*October 14 Work Day is ok  
\*November 11.... Change meeting date November 18  
\*December 9 Agenda only no meeting  
\*April 14
  - 2. Graduate Night -September 12 6:00-8:00 Student Services
  - 3. Meet the Teacher is September 18 6:00-8:00 School
- B. Q&A
  - 1.
- C. Meeting Adjourned

Adjourned:7:07 Kim B. 1st, 2nd Gina H.